GESTIM Plus

Gestion des titres miniers en ligne

Guide d'utilisation

Ministère des Ressources naturelles et des Forêts

Québec
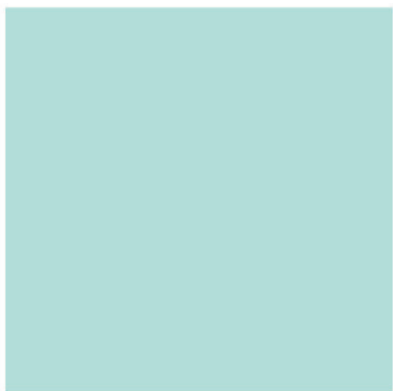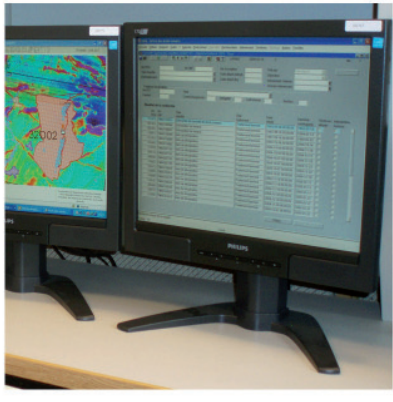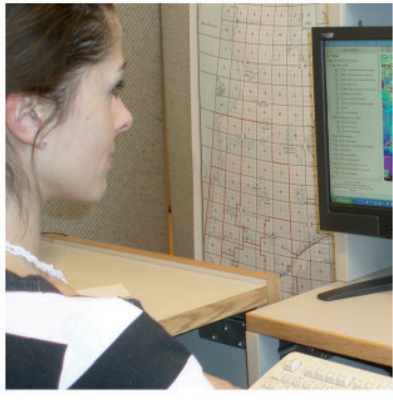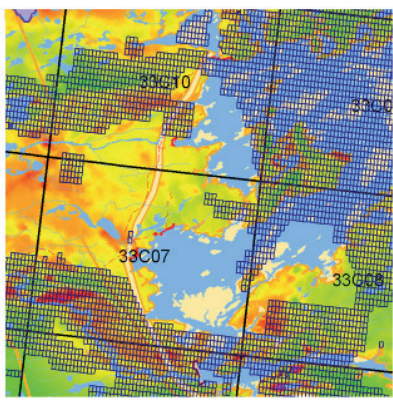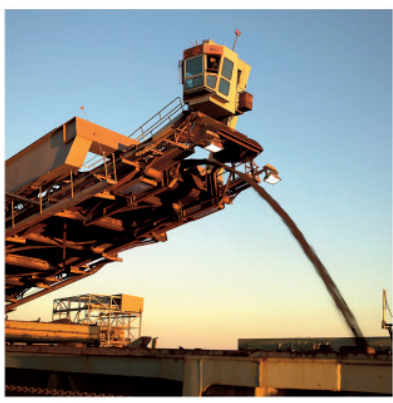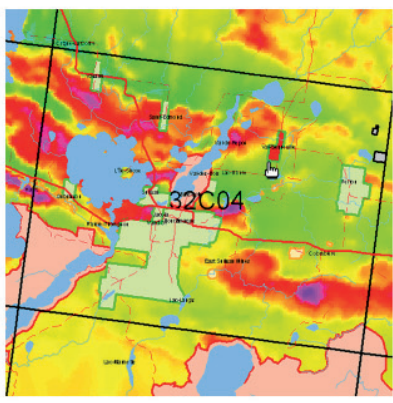
Annual Report of Work

Here is the procedure to be followed to produce a report of work performed during the year in GESTIM. To do so, the claim holder shall, no later than January 31st of each year, produce the report.

It is essential to be a privileged member of GESTIM to complete this process.

If you need assistance, please contact the mines service center at: service.mines@mern.gouv.qc.ca

Step 1 : Identify yourself in GESTIM
Enter your username and password. Then, type the security code in the space provided.

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Step 2 : Online Forms
Click on 'Online Forms' in the menu.

Step 2.1 : Declaration
Click on 'Declaration'.

Declaration

Annual Report of Work

Annual Declaration of Extraction

Quarterly Report of Unconsolidated Mat. Extraction

Quarterly Report of Conso. Mat. and Peat Moss Extrac.

Step 2.2 : Report on Work Performed
Click on 'Report on Work Performed'. Then click on the 'Open...' button in the 'Description' window.

Annual Report of Work

Description:
This form allows the claim holder to submit to the Minister of Energy and Natural Resources a report of the exploration work performed during the year. To do so, the claim holder shall, no later than January 31 of each year, produce a report for each of their claims.

Open...

Annual Report of Work

Annual Report of Work

Note: Please note that all information in this application may be entered into the Register of Real and Immovable Mining Rights.

Section : Summary			Application No. : 1527040
Type of Application :	Annual Report of Work	Created / Saved On	2015/11/18 10:35:23
Application Status :	Saved / Unsubmitted	Date Submitted :	

Application number : each application is identified by a sequential number.

Application Status :
- Saved/Unsubmitted
- Being Processed
- Completed

Created/Saved On : date the application was created or saved.

Date submitted : date of submission of the form. This date is used as the official date of reception of the form.

Identification of the applicant.

Section : Applicant

Name : Christian Goulet (80135)
Address : 123, de la Roche ∞
City : Québec
Province : Quebec
Country : Canada
Postal Code :a9a 9a9

Preferred Method of Correspondance E-mail

Enables the user to select a different address for the acknowledgement of receipt.

Method of correspondance for all documents related to this application. The default setting is the one associated with your profile. If you change it in this form, this will not affect your profile.

Titles delegated by:
◉ My Titles
○ Titles delegated by Fonderie Inc. (80192)

Allows the user to select if the report is made for titles owned by the applicant or titles for which the management has been delegated to the applicant by the titleholder.

Section : Titleholder

Name : Christian Goulet (80135)
Address : 123, de la Roche
City : Québec
Province : Quebec
Country : Canada
Postal Code :a9a 9a9

Identification of the titleholder.

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Annual Report of Work

Step 3 : Identify year of work
Select the year of work for which the report is being made.

2015
2014
2013
2012
2011

Section : Substances et travaux concernés

Identifier l'année des travaux :

Veuillez spécifier les substances recherchées et les travaux effectués sur les claims faisant l'objet de cette déclaration.

Identifier les substances : [Substances]

Identifier les travaux : [Travaux]

Step 4 : Identify substances
Click to select the substances sought.

Step 4.1
Select a substance sought.

Search :

Reference Values :

Anorthosite (ANORTH)
Apatite (APATIT)
Chromium (Cr)
Cobalt (Co)
Construction stone (PIERRE)
Copper (Cu)
Diamond (DIAMAN)
Dolomite (DOLOMI)
Feldspar (FELDSP)
Fluoride (F)
Gabbro (GABBRO)
Garnet (GRENAT)
Gneiss (GNEISS)
Gold (Au)
Granite (GRANIT)
Graphite (GRAPHI)
Ilmenite (ILMENI)
Iron (Fe)
Kaolinite (KAOLIN)
Lead (Pb)

◄ Primary ►
◄ Secondary ►
◄ Tertiary ►

Selected Values :

Cobalt (Co)

Step 4.2
Click on the ► arrow to add the selected substance.

To remove a substance, click on the ◄ arrow.

Note : Select items and use arrows to complete your selection. Use of SHIFT and CTRL keys is not allow.

When finished, click on OK.

[Ok] [Cancel]

Annual Report of Work

Section : Substances and work performed

Identify year of work : 2015 ▾

Please specify the substances sought and the wor[ ] by this declaration.

Identify substances : [Substances]

The selected substances are added to the form.

Selected substances

Primary : Cobalt (Co)
Secondary : Gold (Au)

The selected substances will be associated with a[ ]

Identify types of work : [Type of work]

Step 5 : Identify types of work
Click to select the types of work performed.

Step 5.1
Select the types of work for the report.

Search : [ ]

Reference Values :

Hoisting of mineral substances to the surface (AS)
Consultation of Native Communities (CA)
Line Cutting (CL)
Combined Ground Survey (CO)
Public consultation (CP)
Rock stripping (< 10 000 m3) (DC)
Movement of material on accumulation areas (DM)
Dewatering of mine shafts (DP)
Excavation of unconsolidated deposits (1 000 m3 or mor
Hydrological survey and study (ED)
Scoping and market study for processing (EE)
Feasibility study (EF)
Surface extraction (50 t or less) (EH)
Bulk sampling (50 to 500 t) (EL)
Excavation on accumulation areas (EM)
Bulk sampling (> 500 t) (EN)
Pre-feasibility study (EP)
Environmental impact assessment (ET)
Extraction on accumulation areas (EU)
Technical evaluation study (EV)

Selected Values :

Rock stripping (10 000 m3 or more) (DA)
Mineral extraction (EI)

Step 5.2

To add a type of work, click on the ▶ arrow. The ▶▶ arrow is used to add ALL types of work.

To remove a type of work, select the type and then click on the ◀ arrow. The ◀◀ arrow is used to remove ALL the types of work already selected.

Note : Select items and use arrows to complete your selection. Use of SHIFT and CTRL keys is allow.

Click on OK when finished. [Ok] [Cancel]

Annual Report of Work

Section : Substances and work performed

Identify year of work : 2015

Please specify the substances sought and the work performed on the claims concerned by this declaration.

Identify substances : [Substances]

Selected substances	
Primary :	Cobalt (Co)
Secondary :	Gold (Au)

The selected substances will be associated with all the claims of this declaration.

Identify types of work : [Type of work]

Delete selected items

Selected types of work
☐ Rock stripping (< 10 000 m3) (DC)
☐ Mineral extraction (EI)

Delete selected items

The selected types of work are added to the form.

To delete a type of work, check the type of work to remove and click on the link Delete selected items .

Step 6 : Concerned titles
Identify titles.
Option 1 : Select the type of title and enter the title number. Click on OK.
Option 2 : Search titles.
Option 3 : Select titles by map.

Section : Concerned titles

1. Identify Title(s): CDC ▾ [____] **1** [Ok] **2** [Search...] **3** [Selection by Map...]

2. Use the 🄣 **icon to associate titles to work types**

Annual Report of Work

Section : Concerned titles

1. Identify Title(s): [CDC ▼] [_____] [Ok] [Search...] [Selection by Map...]

Step 6.1
Use the ⊙ icon to associate titles with the types of work.

2. Use the ⊙ icon to associate titles to work typ...

Delete the selected items   ◄ Page : [1 ▼] / 1 ► ►►

☐ All titles on all pages

☐	Title Number	Status	Expiry Date	Land Survey	...stripping (<10 000 m3)	Mineral extraction
				⊙	⊙	⊙
☐	CDC8218	Active	2016/02/25			
☐	CDC8219	Active	2016/02/25			
☐	CDC8220	Active	2016/02/25			

✔ The green checkmark indicates that the title is associated with the type of work.

✔ The red checkmark indicates that the title is associated with the type of work but that additional information is required.

Delete the selected items

Section : Concerned titles

[1] [2] [3] [4]

Identify claim(s) : [CDC8219 ▼] [Ok] [All] [Search...] [Copy...]

Step 6.2
There are four ways to select titles to associate with a type of work :
1- Select the title from the drop-down list and click on **OK**.
2- Click on **ALL** to select all the titles.
3- Click on **SEARCH** to search titles. The search is performed only on the titles previously identified.
4- Click on **COPY** to select the same titles as another type of work from the form.

Delete selected items

Land Survey

☐ All titles on all pages

☐	Claim No.
☐	CDC8218
☐	CDC8220

Note :
-

Delete selected items

Copy all titles from the selected work type

[Land Survey ▼]

[Ok] [Annuler]

When finished, click on OK.   [Ok] [Cancel]

Annual Report of Work

Section : Concerned titles

1. Identify Title(s): CDC ▾ [   ] [Ok] [Search...] [Selection by Map...]

2. Use the [icon] icon to associate titles to work types

Delete the selected items
◀◀ ◀ Page : 1 ▾ / 1 ▶ ▶▶

☐ All titles on all pages

☐	Title Number	Status	Expiry Date	Land Survey	Rock stripping (<10 000 m3)	Underground Drill-holes
				[icon]	[icon]	[icon]
☐	CDC8218	Active	2016/02/25	✔	✔	
☐	CDC8219	Active	2016/02/25		✔	✔
☐	CDC8220	Active	2016/02/25	✔	✔	

✔ The green checkmark indicates that the title is associated with the type of work.

✔ The red checkmark indicates that the title is associated with the ...ck but that additional information is requir...

Delete the selected items

A green checkmark indicates that the title is associated with the type of work.

A red checkmark indicates that additional information is required for the type of work. You must click the icon [icon] in order to complete the information.

Section : Declaration

☑ I declare that all the information provided is exact.

Step 7 : Declaration
Check the declaration.

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Section : Comments

If you have comments...

Step 8 : Comments
Enter your comments here.

Step 9 : Actions

Save the form to complete and submit later.

Permanently delete the form.

Download the report information in a *.CSV* format file.

Section : Actions

Save | Submit | Delete | Print | Download | Cancel

Leave the form without saving modifications.

Submit the form.

Print the form.