

Departmental Directive on Assessment Work Report

Assessment Work Report for the Claim Documents Required

This Directive has been in effect since October 16, 2014. It renders any previous directive on the same topic null and void. This Directive has been adopted under Section 72 of the Mining Act (Chapter M-13.1), and includes the stipulation that:

The claim holder shall perform work required on the claim before the sixtieth day preceding the claim expiry date. The holder must submit a report to the Minister **before the claim expiry date**. The report shall be in the **form prescribed by regulation and be accompanied by the required documents**.

Regulation on mineral substances other than petroleum, natural gas, and brine (Regulation):

http://www2.publicationsduquebec.gouv.qc.ca/dynamicSearch/telecharge.php?type=2&file=%2F%2FM13_1%2FM13_1R2_A.htm

Assessment work reports:

- shall be accompanied by the Work Declaration Form; reports not accompanied by the Form will be refused at the claim expiry date;
- shall be refused if they are received at the Québec office of the Registrar (Public Register of Real and Immovable Mining Rights) after the expiry date of a claim for which renewal has been refused or which has not been renewed;
- shall be prepared and written in accordance with the Regulation;
- shall be submitted to the Minister on widely used digital media (USB flash drive, CD or DVD) in accordance with the procedures set out in the Departmental Directive, failing which, paper reports will also be accepted:

<http://www.mern.gouv.qc.ca/english/mines/rights/rights-exploration-directives-regional-offices.jsp>

- shall not be secured or locked, limiting reproducibility and digitisation in SIGÉOM Examine;
- shall no longer be sent by email or through file storage and sharing services; this method of transmission will be refused from now on;
- shall meet the requirements of the *Directive regarding the signature of statutory work reports*, and digital documents shall be submitted in the following formats:

Report formats:

- "PDF" format
- Maximum 2,000-page file; if more than 2,000 pages, send the report in several parts (separate files)
- No PDF pages with layered content
- Submit unsecured files only; the company will be responsible for submitting its unsecured analysis files
- Page format of 8½" x 11" and 8½" x 14" only for paper reports; the rest of the document will be considered a

map

Map formats:

- Provide a "PDF" and a "GeoTIFF" of the same map
- GeoTIFF, without legend or surround (frameless), using a NAD83 / Quebec Lambert projection
- PDF with legend including map title and scale
- Maps must be in separate files, not incorporated into the report
- Provide an "Excel" file readable on screen showing the titles and scales of maps
- No PDF maps or plans with layered content