


Procedure for Importing a CSV Format File in Microsoft Excel

- Please first ensure that the CSV format file is saved on your computer.

Nom	Modifié le	Type	Taille
 Claim_emis_60_jours.csv	2022-02-16 07:57	Fichier CSV Micro...	17 Ko

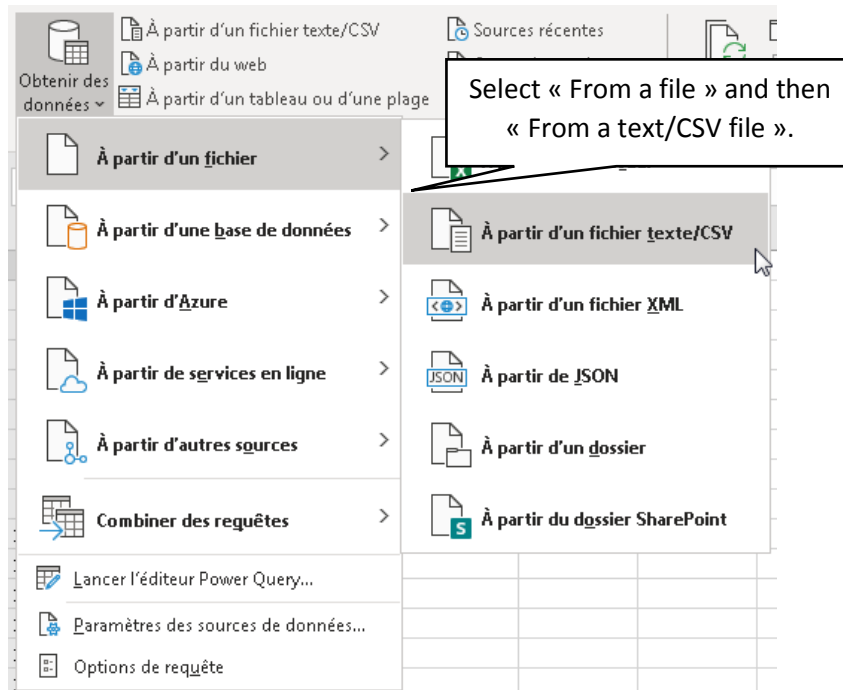
- Open Microsoft Excel.



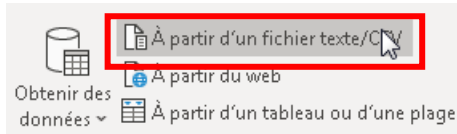
- In Excel, select the Data tab.



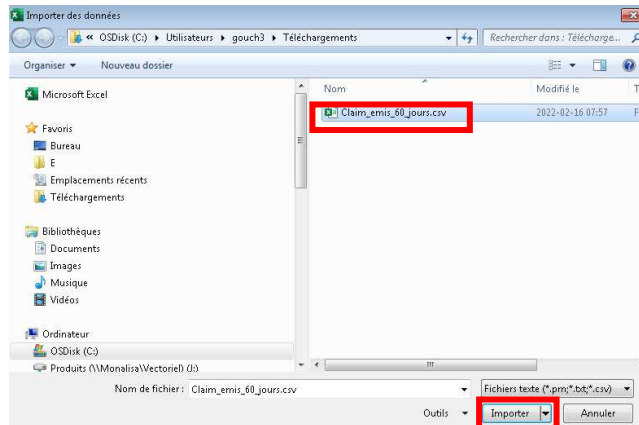
- Select **Get Data > From File > From Text/CSV File**.



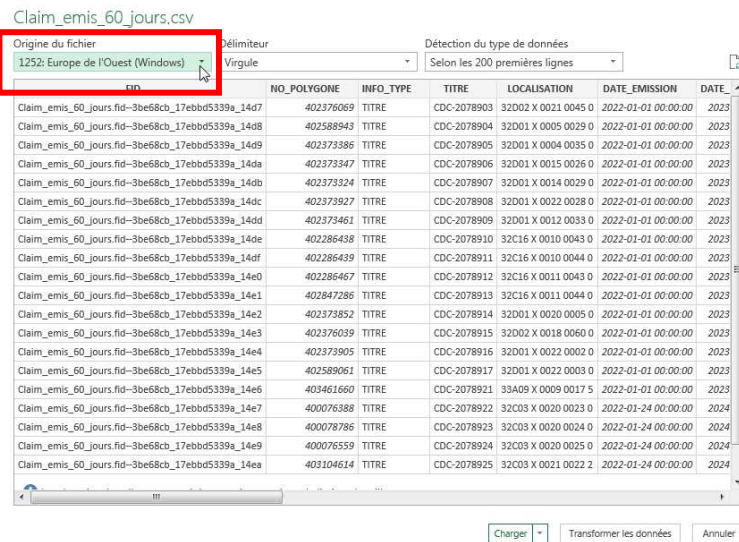
- You can also do it faster by selecting **From Text/CSV File**.



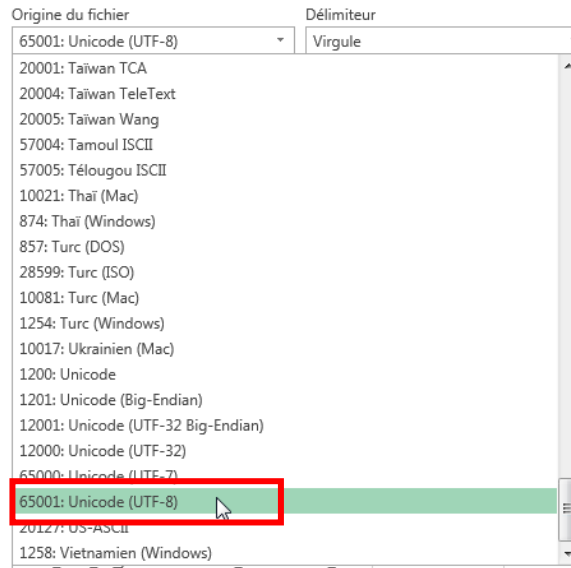
- Select the CSV format file and click **Import**.



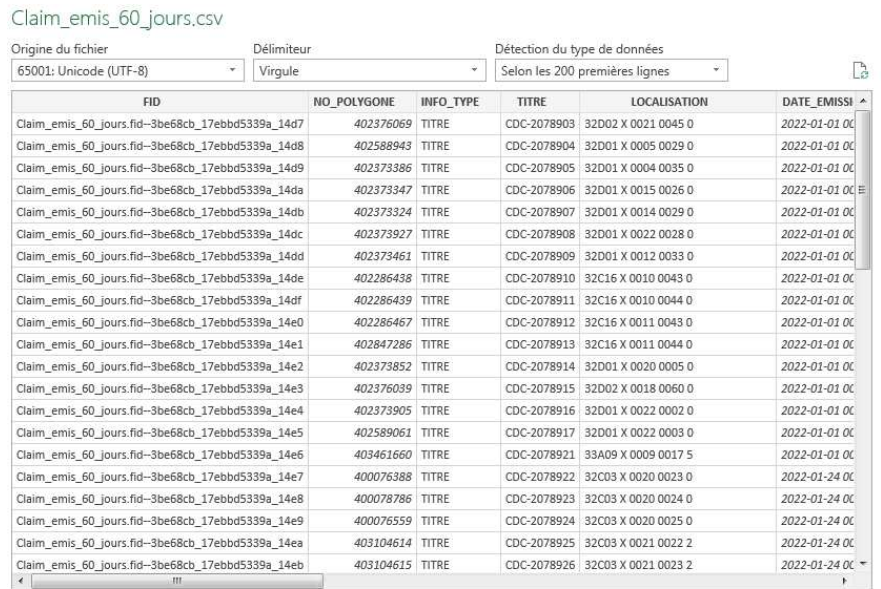
- In the window that appears, click the **File Origin** drop-down menu.



- From the list, select **65001: Unicode (UTF-8)**. This will allow letters with accents to be displayed correctly..



- Click the **Load** button. The data will load into the Excel sheet.



	B	C	D	E	F	G	H	
	NO_POLYgone	INFO_TYPE	TITRE	LOCALISATION	DATE_EMISSION	DATE_EXPIRATION	TITULAIRE_RESPONSABLE	ADRE
L4d7	402376069	TITRE	CDC-2078903	32D02 X 0021 0045 0	2022-01-01 00:00	2023-09-01 23:59	Gervais Ghislain (80138)	123 r
L4d8	402588943	TITRE	CDC-2078904	32D01 X 0005 0029 0	2022-01-01 00:00	2023-09-01 23:59	Lucas Christian (80299)	100 r
L4d9	402373386	TITRE	CDC-2078905	32D01 X 0004 0035 0	2022-01-01 00:00	2023-09-01 23:59	Gervais Ghislain (80138)	123 r
L4da	402373347	TITRE	CDC-2078906	32D01 X 0015 0026 0	2022-01-01 00:00	2023-09-01 23:59	Lucas Christian (80299)	100 r
L4db	402373324	TITRE	CDC-2078907	32D01 X 0014 0029 0	2022-01-01 00:00	2023-09-01 23:59	Lucas Christian (80299)	100 r
L4dc	402373927	TITRE	CDC-2078908	32D01 X 0022 0028 0	2022-01-01 00:00	2023-09-01 23:59	Lucas Christian (80299)	100 r
L4dd	402373461	TITRE	CDC-2078909	32D01 X 0012 0033 0	2022-01-01 00:00	2023-09-01 23:59	Lucas Christian (80299)	100 r
L4de	402286438	TITRE	CDC-2078910	32C16 X 0010 0043 0	2022-01-01 00:00	2023-09-01 23:59	Ferlani Ricardo (80137)	123 r
L4df	402286439	TITRE	CDC-2078911	32C16 X 0010 0044 0	2022-01-01 00:00	2023-09-01 23:59	Ferlani Ricardo (80137)	123 r
L4e0	402286467	TITRE	CDC-2078912	32C16 X 0011 0043 0	2022-01-01 00:00	2023-09-01 23:59	Ferlani Ricardo (80137)	123 r
L4e1	402847286	TITRE	CDC-2078913	32C16 X 0011 0044 0	2022-01-01 00:00	2023-09-01 23:59	Ferlani Ricardo (80137)	123 r